CONFERENCE FOR CATHOLIC FACILITY MANAGEMENT

Fall 2011



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### **CONFERENCE FOR CATHOLIC FACILITY MANAGEMENT**

Address Update & Publication

Schedule

NATIONAL OFFICE: PO Box 618146 Chicago, IL 60661

# FROM YOUR PRESIDENT

I don't know how the weather has been in your part of the country, but here in St. Louis, it was a very long, hot summer. Oh well, it doesn't do any good to complain, and so all we can do is hang in there as things cool off.

As some of you may already know, Maureen O'Brien from the Archdiocese of Chicago recently left her position with the Diocese to pursue other interests. Maureen had been a very active member of CCFM, having served several terms on the Board of Directors, most recently as the Board Secretary. All of us with CCFM wish Maureen the very best in her future endeavors.

Her departure left a big hole on the board; however, I am pleased to announce that the Board of Directors has appointed Paul Connery from Hartford, Conn. to fill that vacant position. On behalf of the board as well as the entire CCFM membership, I'd like to thank Paul for



Thomas Richter President Archdiocese of St. Louis

his willingness to step into this important role.

By the time you read this column, you should have received vour 2012 CCFM Membership Registration Form. If you have not already done so, I encourage you to fill out the

registration form and return it as soon as possible. In the eight years that I have been a member of CCFM. I have come to realize how important this organization is to me as I go about my daily job, and I truly believe that once you get involved with CCFM, that you will come to that same conclusion.

If you have any questions, concerns or just want to share your thoughts with us, please don't hesitate to contact me at trichter@ archstl.org.



St. Mary's Cathedral Basilica of the Assumption - Covington, Kentucky

go online to,

ww.CCFM.net. to learn more

#### **BOARD OF** DIRECTORS

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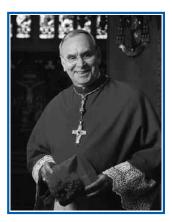
Joe Novoa Diocese of Orange

Rev. Guy A. Piche Diocese of Charlotte

## LOOKING FORWARD TO BEING WITH YOU IN COVINGTON

Dear CCFM Members and Attendees of the CCFM Conference:

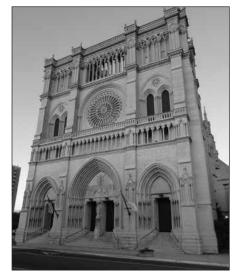
Greetings! It is a pleasure, both as the Bishop of Covington and the Episcopal Moderator of the Conference of Catholic Facility Management, to welcome you to the Diocese of Covington for our 2012 Conference. As you know, the mission of the CCFM is to be of service to the Church in the ministry of facilities and real estate concerns. In particular we aim to promote the spiritual growth of our members, to promote facilities and real estate knowledge and expertise in service to the local and national Church and to facilitate the exchange of ideas and information



Most Reverend Roger Foys, D.D. Episcopal Moderator Diocese of Covington, KY

through personal contacts, quarterly newsletters, a member forum and our annual conference. Having been associated with the CCFM almost from its inception I can testify that this group is of great service to the Church, both locally and nationally.

The Diocese of Covington was founded in 1853 and continues to serve the needs of its people in 14 counties in Northern Kentucky. We have a vibrant spirit and deep abiding faith that has grown consistently during these past 159 years and that has withstood the test of time. During your visit to our Diocese you will see the fruits of the labor of bishops, priests, religious and lay faithful over these almost 16 decades. Our magnificent Cathedral, begun in 1894 under the leadership of our third Bishop, Camillus Maes, stands as a testimony to the faith of our people. It is my hope that it,



St. Mary's Cathedral Basilica of the Assumption

and the other sites you will visit while here, will inspire you and lift your spirits.

Last year we had a wonderful conference in St. Louis. With those memories still in our minds and hearts we now look forward to Covington. May your time spent here be fruitful and profitable. May it afford you the opportunity to gather with colleagues and to grow in knowledge and faith. We welcome you with open hearts and sincerely hope you will enjoy the 2012 CCFM Conference.

May God bless you and those you love!

Yours devotedly in the Lord,

Most Reverend Roger J. Foys, D. D. Bishop of Covington CCFM Episcopal Moderator♥



Louis F. Baird

# SOMEONE YOU SHOULD KNOW: LOUIS F. BAIRD FOUNDING FATHERS, THEN AND NOW

From a historical perspective, the term "Founding Fathers" elicits a Google-like brain search of our elementary and high-school history class databases for the influential and innovative individuals who drafted and signed the Declaration of Independence in 1776 and our Federal Constitution in 1787. With such formative and life-changing contributions to their credit, names like Benjamin Franklin, Thomas Jefferson and John Adams certainly stand out as...someone you should know.

Fast forward a couple of centuries to a Baltimore born-and-raised man who credits his upbringing, (one of nine children) and Jesuit academic training (all the way through undergraduate studies) with establishing the basis and root element of his professional, personal and spiritual life: ethics. Although you won't find the name of this "founding father" in history textbooks, Louis F. Baird is most certainly.... someone you should know.

Lou's early career, fueled by his undergraduate degree in business administration and finance, and graduate studies in landscape architecture and planning, entailed positions including field engineer, landscape architect/land planner, project manager, and operations and marketing vice president in various private industry settings. Along the way, he cultivated not only his professional advancement, but also the personal and spiritual aspects of his life. As he headed off to graduate school, Lou married his high-school sweetheart, started a family and settled in to further nurture that rock-solid Catholic upbringing.

Initially, he volunteered at his parish, providing advice and consultation on buildings, grounds and planning. As word of his knowledge and proficiency spread, Lou subsequently was appointed to serve on the Baltimore Archdiocesan Building Commission. With his background in design and construction project management, the archdiocese quickly recognized Lou's expertise and brought him on board as director of facilities for its more than 1,000 buildings in 250 locations.

It was at this career juncture that Lou's penchant for founding, creating, directing and leading

accelerated into what became a 16-year tenure of professional benchmarks that not only set, but also raised the bar on the way that archdioceses and dioceses across the country operated and managed their facilities, new construction, renovation and property acquisition processes. This "founding father" was in his element. Despite a track record of magnanimous accomplishments, Lou says, without pause for second thoughts, one accomplishment shines ever so brightly in his "founding father" resume. "CCFM has been the highlight of my career...no doubt about it. Everything else pales in comparison to CCFM."

What started as a somewhat routine, fact-gathering meeting with the Harrisburg, Pa., diocese facilities director to discuss asbestos abatement, turned into what—in Lou's mind—made perfect, professional sense...to establish a cohesiveness, a network, a collaborative effort linking he and his colleagues. "We had so much in common—the same protocols and processes. It made so much sense to share what we knew. We left that meeting in the late '80s saying, 'Let's meet regularly," Lou says. Over the next few years, through meetings and telephone conversations with facilities managers in other regions—particularly on the West Coast—Lou was slowly but surely establishing the groundwork of what would become the Conference for Catholic Facility Management.

Continued on next page

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Although already a member of similar, but secular, professional organizations, Lou envisioned the wonderful resource that a Catholic facilities management organization could offer "...not only professionally, but spiritually," he says. "Other organizations were good resources for general concerns, but no one could address specific Church issues. Because of our spiritual base and the unique facets of a non-profit, it's a whole different game than it is for a national property manager," he continues.

In true "founding-father" mode, Lou pursued this professional network, attending a West Coast Catholic facilities managers conference in San Francisco in 1995 and hosting a similar event —the first national conference—in Baltimore the following year. "After the end of the three days we all agreed, "We want to take this to the next level" Lou says. With support from Joe Galano, Phoenix Archdiocese facilities director, and other "founding father" types, Lou's dream merged with reality in 1997 at CCFM's national conference in Phoenix, at which he presided as chair of the ad hoc committee that formalized the organization and wrote the by-laws. Ever dedicated to his mission, Lou served as the organization's first president in 1998.

Leaving his role with the Baltimore Archdiocese in 2004, Lou established Global Facility Management, LLC, a project management and development services consulting firm dedicated to better serving religious and non-profit organizations. As founder/principal, he continues to serve the Church with a client base of primarily national religious, non-profit entities like the Redemptorist Fathers, Little Sisters of the Poor, Society of Jesus and many other institutes. Lou also remains an active CCFM member.

"As I look back on it all, this organization (CCFM)...there's nothing that means more to me. As an entity, the Catholic Church is supported by wonderful, dedicated professionals with a broad range of experience and expertise that we can all benefit from in our positions. CCFM provides that opportunity by connecting us through modern technology and by offering our annual conference, which serves as a personal energizer and spiritual retreat. It's an incredible group," Lou says. 🕆

### ACCOLADES AND ACCOMPLISHMENTS

Although quick to brush aside attempts at lauding his professional accomplishments, Louis Baird

acknowledges a sense of satisfaction with one professional achievement: completing and attaining his status as Certified Facility Manager (CFM). "Having certification is really nice to have, although not necessary to be a good facility manager. However, I absolutely encourage anyone in this field to pursue this. You can do it progressively...on your own time. The courses cover disciplines that are important to the field." he says.

The core areas of knowledge and skills that the accrediting organization specifies for the CFM accreditation include competency in:

- planning and project management
- real estate
- leadership and management
- finance
- technology.

- operations and maintenance
- quality assessment and innovation
- · human and environmental factors
- communication

"The exam is three days long, but it's an opportunity to expand your knowledge base and, in the end, it's a great sense of accomplishment," Lou concludes.



Roger Hughes **Executive Director** Archdiocese of Chicago

### From the Desk of the Executive Director

As you and your organizations move from the summer months and into the busy program year, CCFM is also well into the 2012 program year. One of the issues that we have worked on during the summer months has been to gather with our committees in order to frame the work of making sure that CCFM continues to be an important Resource for all Members.

With that I would like to share the committee structure and the committee membership with you:

#### **Executive Committee**

- Bishop Roger Foys, D. D. Diocese of Covington
- Tom Richter Archdiocese of St. Louis
- Mike Davitt Archdiocese of Los Angeles
- Peter Silva Archdiocese of Boston

#### **Annual Conference Planning** Committee

- Chair Peter Silva Archdiocese of Boston
- Don Knochelmann Diocese of Covington
- Bill Kramer CCFM Chair Emeritus
- Roger Hughes CCFM Executive Director
- Debbie Radzyminski Plaza Meetings

#### Arch/Diocesan Membership Committee

- Chair -Deacon Guy Piche -- Diocese of Charlotte
- Ed Foster Archdiocese of Seattle
- Dirk Wojtczack Diocese of Rockville Center
- Rob Bennett Diocese of Pensacola-Tallahassee
- Bill Kramer CCFM Chair Emeritus
- Joe Urbanski -- Holy Cross, US Province
- Roger Hughes Executive Director **CCFM**

#### Company/Corporate Membership Committee

- Chair- Peter Silva Archdiocese of **Boston**
- Doug DuRivage-- Diocese of Fresno
- Bob Palisch Archdiocese of St. Louis
- Cindy Molnar Centimark Corporation
- Ron Bovard Bovard Studio Stained Glass
- Jonathan Glance Glance Architects
- Roger Hughes Executive Director **CCFM**
- Frank Halsey -- Mid-Continental Restoration Company

#### **Communications Committee**

- Chair- Barry Koebel Archdiocese of Omaha
- Janis Balentine Diocese of Colorado Springs
- Chris Nye Diocese of Joliet
- Guy Piche Diocese of Charlotte
- Felix Garth Diocese of Jackson
- Roger Hughes Executive Director **CCFM**

#### **Diocesan Support Group Committee**

- Chair- Greg Veith Archdiocese Chicago
- Les McDonald Archdiocese of San Francisco
- Andre Villere Archdiocese of New Orleans
- Joe Boland Catholic Extension Society
- Eric Atkins Archdiocese of Indianapolis
- Peter Silva Archdiocese of Boston
- Noel Olsen Diocese of Albany
- Roger Hughes Executive Director **CCFM**

#### **Energy Solutions Committee**

- Chair- Joe Novoa -- Diocese of Orange
- Committee in Formation

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# A Partnership that Helps the Church **Build Itself Up**

More than 100 years ago, Father Francis Clement Kelly, a Michigan priest, was traveling across the Midwest Plains, visiting churches and communities of faith. Fr.

Kelly was so struck by the needs of these parishes, realizing they had few resources to restore the churches that were crumbling around them. He wanted to help these communities so he approached the Archbishop of Chicago with an idea for inviting Catholics from established metropolitan centers to support fellow Catholics in need nationwide. Catholic Extension was born.

Today, Catholic Extension continues to uniquely contribute to the growth of the church in the U.S. by strategically investing in under-resourced Catholic communities. We invest in people, ministries and infrastructure in order to unleash the power of faith that transforms hearts, lives and society. It is our hope that all American Catholics, regardless of their location, can fully participate and experience excellence in church life.



Joe Boland Catholic Extension

As part of its work, Catholic Extension invests several million dollars each year in the construction, restoration and expansion of scores of church facilities in underresourced areas of our country. This legacy of supporting "bricks and mortar" dates back to the organization's founding in 1905, when Catholic Extension helped build simple "Prairie Gothic" chapels out on the frontier, where Catholic populations were beginning to emerge. Since that time, Catholic Extension has helped fund the construction of approximately 12,000 church facilities. Today, Catholic populations continue to grow, migrate and evolve, making Catholic Extension's work of supporting building projects as relevant as ever.

Whether we are helping two religious sisters in northwestern Montana build a simple home with thermal protections from the winters, or building a new mission church along the U.S.-Mexico border in Texas where the Catholic population has grown exponentially over the last two decades, Catholic Extension stands as a ready partner to help Catholic communities fund the construction of safe, accessible and adequately-sized churches and facilities.

Whenever we visit a community in one of the 86 dioceses we support, we appreciate how important a physical space is to a community and how it impacts their ability to accomplish their mission. This past summer we visited an African-American parish in rural South Carolina. The parish has been around since the mid-1800s and the Catholics there plan to be around for many more years. However, about 10 years ago the parish was devastated when their meeting hall was condemned and subsequently shuttered. It forced the parish to discontinue religious education, suspend youth group and cancel many other community activities. The parishioners have fundraised diligently for 10 years with the hope of restoring and reopening their meeting hall and getting parish life back on track. With financial support from Catholic Extension, and impressive determination, the parish finally will achieve its dream of having a meeting space in early 2012.

Because of Catholic Extension's stake in building churches in this country, and because facilities are so critical to the life of the church, our partnership with CCFM is a natural fit for Catholic Extension.

CCFM has worked with Catholic Extension to provide on-site facility management education for priests and pastoral workers who are in charge of a church's physical plant, but who are not always fully knowledgeable about how to protect and preserve these assets. We hope that this training will promote facility maintenance planning, and ultimately help parishes take a step toward securing their financial future.

CCFM also has shared costs with Catholic Extension to help overcome financial barriers that prevent facility managers from becoming members and attending the annual conference. Because of this partnership, CCFM has welcomed several dozen new diocesan members and conference attendees over the past several years.



Joe speaking at the CCFM Conference in St. Louis

Finally, CCFM has worked with Catholic Extension to create a powerful support network that enables facility managers to gain access to a wealth of resources, experience and knowledge in a variety of facility management disciplines.

Over this past year, I have visited nearly 50 mission dioceses and countless parishes within each one. Each parish and each faith community has its own special history, a story unto itself. At the heart of it all, of course, is the church. It makes you proud to be a Catholic.

For more information on how Catholic Extension is building faith, inspiring hope and igniting change in Catholic communities nationwide, please read Joe's blog: www.catholicextension.org/blog.

continuation from page 5

### From the Desk of the Executive Director

#### **Nominating Committee**

• Chair- Janis Balentine - Diocese of Colorado Springs

#### Religious Order/Religious Institution Committee

- Chair -Michael Robertson School Sisters of Notre Dame
- Lou Baird Redemptorist Fathers
- Joe Edelen Sisters of Loretto
- Steve Knight Sisters of Mercy of the Americas
- Sister Jean Keating Society of the Sisters of St. Joseph- Albany
- Bill O'Connor Society of Jesus
- Joe Urbanski -- Holy Cross US Province
- Roger Hughes Executive Director CCFM

#### **Strategic Planning Committee**

- Chair -Mike Davitt -- Archdiocese of Los Angeles
- Lou Baird Redemptorist Fathers
- Janis Balentine Diocese of Colorado Springs

- Paul Connery Archdiocese of Hartford
- Roger Hughes Executive Director CCFM

#### **Trading Post Committee**

- Chair- Jim Zielinski Diocese of Pittsburgh
- Committee in Formation

On behalf of all the members of CCFM. I would like to thank committee members for the continued effort to make CCFM a valuable resource for all classes of membership.

We look forward to seeing everyone in Covington Kentucky next spring.

# Your Parking Lot Can Be Saved...Even in Winter!

Article provided by C.B. Kuzlik, Senior Vice President, Rose Paving Co. Rose Paving Company is a Member of CCFM

Religious institutions are extremely busy facilities. addition to Sunday worship, most provide community services throughout the week as well. With such continuous use, it is no wonder that these facilities are in constant need of maintenance. Parking lots are no exception. Regardless of your church's location, asphalt and concrete repairs can and should be addressed throughout the fall/winter months to prevent the spread of problem areas and to mitigate potential liabilities.



C.B. Kuzlik **Rose Paving Company** 

Did you know? Fall is the perfect time to seal coat your parking lot. Take a good look at your pavement. Does the color match the gray sky commonly seen in autumn? Not only is this an unpleasant sight, but it can also be hazardous. Faded pavement has oxidized over the sunny summer months leaving it unprotected and more susceptible to the elements including water, oil, dirt, and debris. This matter can easily enter untreated pavement through cracks causing widening and, in some cases, the formation of large potholes.

Seal coating should be considered if the air and pavement temperature is at least 55°F and rising. This temperature is recommended during sealer application and for 8 hours afterward. Seal coating helps prevent pavement oxidation (fading of the surface) and it helps minimize the rate at which irritants enter the pavement. An additional, seasonal benefit is that seal coating yields a smooth and even

pavement texture, which makes snow removal easier and sweeping more effective.

Also, carefully inspect your pavement markings. If these are also faded, your congregation may have difficulty parking or locating ADA-accessible stalls, fire lanes, and cross walks. To ensure safe parking



Grace Point - before...

experience for all, opt for a fresh coat of paint to clearly distinguish all markings. To achieve the optimum level of color contrast, re-striping should occur after a recent application of seal coat.

Although most asphalt maintenance occurs during spring and summer (due to the availability of hot-mix asphalt and higher air temperatures), there are treatments available during fall and winter. For critical repairs in cold-weather months, infrared technology is an effective solution. Special machinery heats damaged asphalt to 325 degrees for 5 or 10 minutes. The area is raked to remove failed aggregate and sprayed with a rejuvenator to replenish lost oils due to oxidation. Once the material has been placed, it is compacted by vibratory plates. This option helps prevent defects from spreading or worsening throughout the long winter months. Infrared repair is considered a thin surface patch; therefore, it is advised to reevaluate the area in spring to determine if a more permanent repair such as removal and replacement is necessary.

Consider infrared technology for critical repairs including:

- locations where asphalt meets concrete (these areas settle or move at different rates and may become uneven causing trip hazards)
- potholes, especially in high-traffic areas
- areas around catch basins (pavement can heave and become uneven due to temperature fluctuations and freeze-thaw cycles)
- bumpy or rough surfaces in drive lanes or parking stalls

Another option to treat damaged asphalt during cold-weather months is cold patch. Cold Patch is a pliable material that can be placed loosely in a pothole, regardless of ambient temperature, and then compacted by vibratory plates. Before application, the area must be clean from debris and there should be no water in or around the area. Once applied, cold patch material has enough density to remain in the pothole, but it is not recommended as a long-term solution because it does not address the root problem. In the spring, all areas that have been patched over winter should be thoroughly inspected by a reputable parking lot maintenance specialist to uncover the true source of the pavement defect in order to determine the right repair.

Before you begin any parking lot maintenance this fall or winter, make sure to carefully select your



...Grace Point - after

contractor. Ask probing questions such as, 'How long have you been in business and what type of equipment do you use?' To evaluate the fairness and value of a contractor's bid, you also need to compare applications. Be clear on a contractor's terminology and the details of what work will be performed. Finally, thorough reference checks with material manufacturers and clients help weed out less credible contractors.

C.B. Kuzlik is Senior Vice President of Rose Paving Company, headquartered in metropolitan Chicago, providing parking lot management solutions for commercial and industrial properties nationwide for over 37 years.

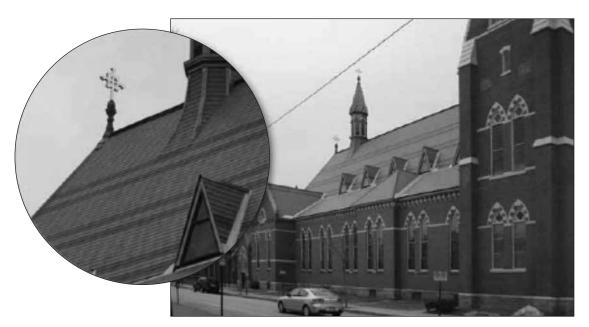
# **InSpire Roofing Products – the next generation** of synthetic slate

InSpire Roofing is a Member of CCFM

No other lifelong roofing provides all of the rich, textured charm and warm color of Synthetic Slate. Our discerning authenticity is crafted from molds of natural quarried slate for sophistication that has never been so worry free, value enhancing and sustainable. InSpire paints a portrait of elegance while delivering consistent, enduring field performance and the highest industry ratings for Fire, Hail Impact and Wind Uplift.

Established in 1869, the Cathedral of St. Joseph in Manchester, NH determined that their natural slate roof had served its purpose and that time had taken its toll on both the roofing and the structure. This Landmark Structure is majestic, artistic and romantic and the obvious natural slate roof replacement required a product that was performance-driven, authentic in appearance and affordable. InSpire Synthetic Slate was the product of choice.

We at InSpire are proud to have been selected as the roofing solution for Cathedral of St. Joseph as we strive for both timeless elegance and extreme performance - each without compromise. †



Cathedral of St. Joseph

### From the Communications Committee:

Wikipedia defines communication as the act of conveying meaningful information. It requires a sender, a message, and an intended recipient, although the receiver need not be present or aware of the sender's intent to communicate at the time of communication. This is not news to most of us, but it is something that we as a communications committee must remember in order to help make the CCFM more effective.

In the 3 years that I have been the chair of the communications committee, we have increased the CCFM's ability to communicate with you multiple times over. But that in no way means that we have completed our task. On the contrary, this will be a constantly evolving process that will require us to constantly evolve our methods of communications as the world of communication evolves.



Barry A. Koebel Communications Committee Chair

Our website which can be found at www.ccfm.net has undergone many changes in the last 3 years. The latest change has given it more of a social aspect so that it's easier to see what people have been doing on there. We are currently working on and will be releasing before the end of the year, a notification system that will send you an email when someone adds something to the trading post, posts or comments in the forum, or even first signs up. Don't worry though, you will be able to opt into or out of any notification you want.

We have also created a page on Wikipedia for our organization and can be found by simply typing in CCFM in their search box. This helps spread the word a little more to those that may not know about us, just like our facebook page. Yes, that's right we have a facebook page and you can find it by entering www.facebook.com/ The CCFM. As of this writing, that page has 50 fans some of which have no relationship to the CCFM other than they want to see us succeed so if you're on facebook, please like us.

We are exploring other possibilities for expanding our means of communications that we have identified, but we know you may have a thought on the matter, so please let us know. You can always drop me an email at bakoebel@archomaha.org. †

#### ADDRESS UPDATE

If you wish to update our mailing address information or if you wish to add other names to our list please complete the information below or visit www.ccfm.net

Name			
Position	Arch/Diocese		
Address			
Address			
City	State	Zip	
☐ Deletion	☐ Addition	☐ Correction	

#### What would you like to see in CCFMToday

Members are encouraged to submit items as well as articles for consideration in **CCFM**Today. Notices of Employment Opportunities are published on the web site as they are received in the National Office, as well as in the upcoming edition of CCFMToday.

#### **CCFM**Today Publication Schedule

CCFMToday will accept notices and articles for future issues according to the following schedule:

<u>Deadline Date</u>		Publication Date
February 20	Spring Issue	April 1
May 20	Summer Issue	July 1
August 20	Fall Issue	October 1
November 20	Winter Issue	January 1

We would appreciate your comments & input on items for future issues. Please mail to: CCFM NATIONAL OFFICE • PO Box 618146 • Chicago, IL 60661

#### Canon Law Society of America (CLSA)

October 10, 2011 October 13, 2011 Jacksonville, Fl

Hyatt Regency-Jacksonville Riverfront

### National Federation of Priests' Councils (NFPC)

April 23, 2012 April 26, 2012 Nashville, TN

Radisson Opryland Hotel

#### Conference for Catholic Facility Management (CCFM)

April 22, 2012

Covington Kentucky Marriott at Rivercenter

April 25, 2012

#### National Association of Church Personnel Administrators (NACPA)

2012

To Be Announced

To Be Announced

#### Diocesan Fiscal Management Conference (DFMC)

September 23, 2012 September 26, 2012 Houston, TX

Hilton Americas-Houston

September 8, 2013 **September 11, 2013**  Boston, MA

**Boston Marriott Copley** 

#### Diocesan Information Systems Conference (DISC)

August 1, 2012 August 3, 2012 Arlington, VA

The Westin Arlington Gateway